

Dublin City Hall
April 18, 2024

The regular meeting of the Mayor and Council was held at Dublin City Hall, on Thursday, April 18, 2024 at 5:30 P.M.

Mayor Joshua Kight called the meeting to order. Council members Bill Brown, Bennie Jones, Tess Godfrey, Paul Griggs, and Chris Smtih were present. Councilman Rich Mascaro and Councilwoman Sara Kolbie were absent. The invocation was given followed by Pastor Sonny Wilkes and followed by the pledge of allegiance to the flag.

APPROVAL OF THE MARCH 21, 2024 COUNCIL MEETING

A motion was made by Councilman Smith and seconded by Councilwoman Godfrey to approve the minutes. The motion carried 5/0.

APPROVAL OF BILLS OVER \$15,000

A motion was made by Councilman Jones and was seconded by Councilman Griggs to approve the following bills. The motion carried 5/0.

CHECK#	DATE	PAYMENT TO	PURCHASE	AMOUNT
DFT0002013	3/19/24	Internal Revenue Service	Payroll Taxes	108,839.83
DFT0002012	3/19/24	Department of Revenue	Payroll Taxes	17,546.73
MGAGFeb24	3/21/24	Municipal Gas Authority of Georgia	Gas Purchase	774,320.58
CSHFeb24	3/21/24	Municipal Gas Authority of Georgia	Gas Purchase	22,007.52
39896	3/22/24	Thomas & Hutton Engineering		54,288.50
39865	3/22/24	GMA Worker's Compensation	Estimated Annual Premiums	119,373.50
39882	3/22/24	National Business Furniture	City Hall Furniture	29,552.53
39875	3/22/24	Law and Order Technology LLC	Win11Pro Intel Toughbook Laptops	25,596.40
OneAmerica	3/27/24	One America	March 2024 Premiums	15,703.05
39939	3/28/24	Nichols, Cauley & Associates, LLC	Audit FYE 6/30/23	34,330.00
39919	3/28/24	Cornerstone H2O LLC	Septage Receiving Station	16,770.00
RetirementMar24	3/29/24	GMEBS- Retirement Trust Fund	Retirement Admin Fees	155,537.67
DFT0002041	4/02/24	Internal Revenue Service	Payroll Taxes	130,698.99
DFT0002042	4/02/24	Department of Revenue	Payroll Taxes	10,388.70
39975	4/05/24	Downtown Development Authority	Hotel/Motel Tax	15,796.65
40024	4/05/24	Visit Dublin	Hotel/Motel Tax	31,593.34
39977	4/05/24	Dublin Board of Education	March 2024 Property Taxes	77,233.47
39993	4/05/24	Goodwynn, Mills, and Cawood	Shamrock Fire Station Renovation/New Station	26,253.17
40017	4/05/24	T. Lake Environmental Design	FY 2024 Landscape Charges	18,274.44
39963	4/05/24	C.E. Garbutt Construction Co.	Shamrock Fire Station Renovation	123,718.34
39997	4/05/24	Laurens County Library	Appropriations	18,580.06
39982	4/05/24	Dublin-Laurens Co. Recreation	Appropriations/Hotel-Motel Tax	85,738.34
40012	4/05/24	Ryland Oil Company	Restock Fuel	26,186.53
39986	4/05/24	GA Power Company	Utilities	86,288.69
DFT0002056	4/09/24	GA Environmental Facilities Auth.	GEFA Payments	16,951.09
			Total:	\$2,051,568.12

APPROVAL OF PURCHASES OVER \$15,000

There was one purchase for council consideration.

Public Works - 2024 F-550 Dump Truck Staff budgeted \$67,000 to purchase a new dump truck to replace Unit # 325, which is a 1997 Ford F700 dump truck that is worn out and not being used. This truck is used for hauling materials needed for pothole repairs, street and sidewalk repairs and maintenance, planting/removal of trees, signs, etc. Staff attempted to bid this out five times and this was the best pricing we received. The budgeted \$67,000 and the bid came in from Beck Auto Sales for a 2024 Ford F-550 Super Duty Dump Truck for \$71,894. The difference in the budgeted amount and this price will be covered by unused general supplies budget for the department. This will be paid for out of Account #100-4200-542200 (Highways and Streets - Vehicles). Councilman Griggs made a motion to approve the purchase and seconded by Councilman Jones. The motion carried 5/0 to approve.

PRESENTATION BY GLENDA BERRY, EXECUTIVE DIRECTOR FOR THE DOWNTOWN DEVELOPMENT AUTHORITY

Ms. Berry presented to council on their activities from the past year and review their FY25 budget. They are requesting an additional \$52,500 from the city this budget year, which will include improvements at the Market on Madison.

PRESENTATION BY MIRIAM LEWIS, DIRECTOR, DUBLIN-LAURENS TOURISM

Mrs. Lewis presented to council on their activities in promoting community and local businesses and she also discussed their work in assisting local governments and businesses.

PRESENTATION BY RYAN WALDREP, PRESIDENT, DUBLIN-LAURENS COUNTY DEVELOPMENT AUTHORITY

Mr. Waldrep presented to council on their activities over the past year and the prospects for the upcoming year.

DISCUSSION AND ACTION RESOLUTION #24-12 TO REAFFIRM THE PRINCIPLES OF ETHICS FOR THE MAYOR AND COUNCIL.

City Manager Powell read resolution #24-12 to reaffirm the ethics principles. The city is Certified as a City of Ethics through GMA and in order to maintain that status, the mayor and council are required to adopt a resolution committing to abide by five principles, which are listed in the resolution. They are: 1) Serve others, not ourselves, 2) Use resources with efficiency and economy; 3) Treat all people fairly; 4) Use the power of our position for the wellbeing of our constituents; and 5) Create an environment of honesty, openness and integrity. Councilman Brown made a motion to approve the resolution and seconded by Councilman Jones. The motion carried 5/0 to approve.

DISCUSSION AND ACTION ON RESOLUTION #24-13 FOR POLICE VEHICLE PURCHASE.

City Manager Powell read resolution #24-13 to approve the purchase of a vehicle for the City of Dublin police department.

Staff realized in reviewing the FY'24 budget, that there were funds remaining within the FY'24 police budget that could cover this purchase. Chief Moon has located a fleet vehicle that would be a good fit for this purchase that is on the lot and available now. This will be an undercover vehicle and the purpose of the resolution is to authorize us to deal directly with the dealership to make this purchase. The maximum amount we are asking for is \$60,000 to cover the cost of this vehicle and the upfitting that will be needed. This will be charged to Account # 100-3221-542200 (Police CID - Vehicles). This was not budgeted, but there are sufficient remaining funds within the Police Department Budget to cover this purchase in FY'24. Councilman Griggs made a motion to approve the resolution and seconded by Councilman Smith. The motion carried 5/0 to approve.

DISCUSSION AND ACTION ON RESOLUTION #24-14 TO PROVIDE LOCAL GOVERNMENT SUPPORT TO WINGS FOR A GRANT APPLICATION

City Manager Powell read resolution #24-14 to give local government approval of an application by Woman in Need of God's Shelter "WINGS" to the Georgia Department of Community Affairs "DCA" for the 2024 Emergency Solutions Grant Program. WINGS will be applying for a grant through DCA as an emergency shelter here in Dublin. DCA requires non-profits to get local government approval before they will allow them to apply for grant funding. This in no way obligates the City of Dublin for any payment of the money or any risk associated with WINGS receiving the money. They just have to show local government support for their application. Councilman Jones made a motion to approve the resolution and seconded by Councilman Brown. The motion carried 5/0 to approve.

DISCUSSION AND ACTION ON ADDITIONAL TRAVEL FOR COUNCIL MEMBER BENNIE JONES

Councilman Jones has been invited to attend the Housing Authority's annual Strategic Planning Session in Savannah, Georgia. He is the city's liaison to the Housing Authority this year and would travel to Savannah for April 28th-30th. The Housing Authority will be providing his hotel, but the city would be responsible for his per diem and mileage. This is estimated to cost the city around \$400.00. There are sufficient funds within the mayor and council's travel budget to cover this expense, but since Councilman Jones has already utilized his individual allotment for the year, council approval is required before staff can authorize the expense. Councilman Smith made a motion to approve the additional travel for Councilman Jones and seconded by Councilman Brown. The motion carried 5/0 to approve.

DISCUSSION AND ACTION ON AN AGREEMENT WITH THOMAS & HUTTON ENGINEERING FOR INDUSTRIAL BOULEVARD

City Manager Powell explained that now we have formalized our agreement with GDOT for the Industrial Boulevard Improvement Project, they have approved us to proceed with the preliminary engineering activities for the project. The proposal from Thomas and Hutton Engineering is for traffic studies that will be performed along the Industrial Blvd corridor to develop the conceptual design for the project. This is a TIA Band 2 project.

These studies will guide the intersection and lane design for the project. The work will be part of preliminary engineering activities and reimbursed by TIA. This will be paid for out of Account #335-4221-541224 - (Site Improvements Industrial Blvd Widening Project). The total cost is \$50,800. Councilman Griggs made a motion to approve the agreement and seconded by Councilman Brown. The motion carried 5/0 to approve.

DISCUSSION AND ACTION ON DECLARATION OF SURPLUS

The following vehicles and equipment are being submitted to Mayor and Council for surplus declaration:

Filing Cabinet (City Hall)
Unit #618 (Water Distribution) - 2007 Ford F-150 (234,896 miles)
VIN#1FTRX12W67NA77236
Asset Tag #0182 (Police Department) Sony CCD TRV608 560X Digital Zoom Camera SN#S0113318215
Asset Tag #1611 (Police Department) Dell OptiPlex 5060 Computer Tower SN#4KWLHV2
Asset Tag #1762 (Police Department) HP Office Jet Pro8025 SN#TH03J2P0FP
Asset Tag #1037 (Police Department) Epson U220 Printer SN#TR29510
Jacobsen 5-Gang Mower (Golf Course)
Toro 3100-D ReelMaster (Golf Course)
Toro 4000-D GroundsMaster (Golf Course)

The Costs of repair and maintenance on these items outweighs their value. Upon declaration, items will be sold on GovDeals or sold for scrap. Councilman Griggs made a motion to declare the items as surplus and seconded by Councilman Brown. The motion carried 5/0 to approve.

CITIZEN COMMENTS

Carla Wright Johnson presented council with an idea to build dorms for Middle Georgia College.

COUNCIL COMMENTS

City Treasurer Daniels had no comments.

City Attorney Groover had no comments.

City Clerk Browning had no comments.

Councilman Brown had no comments.

Councilman Jones thanked everyone for coming and for the comments and suggestions. Thanked staff for all their hard work. Reminded everyone there will be a Library Popup at Katherine Gray Resource Center on April 20th from 10:00 AM until 12:00 PM.

Councilwoman Godfrey thanked everyone for coming. Asked for continued prayers for families in the community effected in the Easter shooting and for the Calvin Family.

Councilman Griggs thanked everyone for coming. Also thanked everyone for their presentations.

Councilman Smith thanked everyone for coming and for the presentations. Reminded everyone that there is a Memorial Cancer Walk, Sat. from 9 to 12.

City Manager Powell had no comments.

ADJOURNMENT

There being no further business, Mayor Kight adjourned the meeting at 6:07 P.M.



Joshua E. Kight, Mayor

ATTEST:



Heather M. Browning, City Clerk

